



STATEWIDE PROJECT MANAGER

POSITION DESCRIPTION

Pono Pacific Land Management, LLC was founded with a vision of helping Hawai'i's conservation agencies and landowners in an effective and culturally sensitive manner. Since 2000, we have been providing specialized services to a variety of clients in almost every ecosystem in Hawai'i.

We are currently seeking applicants for a Project Manager position. The ideal candidate will exhibit the values that steer our organization: character, humility, 'ohana (family/community-mindedness), service, excellence, and nobility. A Project Manager will act in the best interest of the company, act in the best interest of other employees, and act in a fair, safe, effective, and legal manner.

Project Managers have a unique opportunity to be involved in a combination of field and administrative activities. Project Managers support the President, Operations Manager, and fellow Project Managers, while offering oversight to Crew Leaders. Primary responsibilities include managing project progress, budgeting, equipment/material needs, personnel, labor hours, data collection, reporting, and client relations. The ideal candidate should possess a high degree of professionalism, leadership, communication, and organizational skills. Project Managers typically oversee multiple projects simultaneously on multiple islands and travel is required.

SPECIFIC POSITION GOALS/EXPECTATIONS

- Oversee execution of projects including coordination, logistics, personnel, etc.
- Ensure that project deliverables/reports are completed in an accurate, thorough, and timely manner
- Exemplify strong leadership and company culture while managing Crew Leaders/Members and maintaining client relations
- Contribute expertise and detailed knowledge to business development opportunities
- Assist President, Operations Manager, and other Project Managers as needed

REQUIRED QUALIFICATIONS

- Bachelor's degree in Natural Resource Management or related field
- Excellent leadership and strong character
- 3-5 years of management experience
- 3-5 years of professional natural resource management and/or outdoor experience
- Capable of developing reports, analyses, and other project-related office duties
- Proficient with MS Office suite
- Able to work outdoors in rugged, remote, potentially harsh conditions for extended periods of time, including camping
- Possess or be able to obtain military base access and/or RAPIDGate pass
- Demonstrated logistical and tactical experience
- Strong team player
- Background with native flora and fauna (preferred)
- GIS/GPS experience (preferred)
- Experience operating heavy machinery (preferred)

COMPENSATION & BENEFITS

- Starting pay: commensurate on education and experience
- Health care with dental, drug, and vision
- Vacation, sick, jury, and bereavement pay
- 401(k) plan
- Training and development opportunities

To apply, please submit a cover letter and resume to ponojobs@ponopacific.com